

St. Francis of Assisi Primary School

Madden Row
Keady
ARMAGH
BT60 3RW
Tel: (028) 37531284
Fax: (028) 37539633



Email: info@stfrancisofassisi.keady.ni.sch.uk

Website: www.stfrancisofassisisips.co.uk



GREAT NEWS !

SCHOOL REOPENS MONDAY 22ND MARCH 2021 FOR ALL OUR PUPILS

Reminder of staggered starting times and guidelines:

- 8:45am: Families and Individual Pupils with working parents only.
- 9am: Other Families with siblings in the school.
- 9:10am: All remaining pupils.

Doors close 9:15am - anyone after this time must report to reception at front door.

Please refer to table below for detailed information on designated entrance doors, finishing times and collection points.

School Dinners:

School meals will be available to order from Monday 22nd.

All dinners must be paid for in advance on ParentPay. Please ensure your account is in credit. If you have an outstanding balance please send in lunches until all arrears are paid. If you have any difficulty with payments at present, please contact Mrs Hughes directly to discuss.

Traffic Management at Drop Off and Collection Times:

Following complaints from local residents and to avoid traffic congestion, parents are reminded to PLEASE follow procedures below in regard to car parking.

- Use the chapel car park at all times – keeping entrance clear at all times!
- No parking on Madden Row, allowing for two-way traffic at all times.
- No turning at the entrance to the school or at the gate of the priest's house.
- Follow one-way system into car park and either park and walk younger children to their designated entrance or drop off kids on the way OUT of the car park.

Curriculum:

Our priority upon return to school will be to; ensure pupils are afforded the opportunity to re-engage with their friends, settle back into the daily routine of a full school day while at the same time create opportunities that allow pupils to ease back into learning.

Homework will be gradually introduced over the coming weeks.

P4-7 - each child will have a Homework Book A and Homework Book B - these will be alternated weekly in line with school's covid procedures. One book each week will be used for homework Monday-Thursday and returned for marking only on the Friday of that week. Reading books will go home in the homework folder and returned daily to school.

Health and Hygiene:

While the rate of infection has significantly decreased, we in school and in the local community should please remain vigilant.

- **No gatherings either inside and outside of the school grounds.**
- **Strict adherence to staggered starting and finishing times.**
- **Observe the 2m social distancing guidance.**
- **Wear a mask on school grounds**
- **Leave school grounds promptly, allowing for the next cohort of pupils/parents to arrive.**

Parents are asked to please check your child's temperature daily, before sending them to school. **The school should be informed by phone immediately if your child is feeling unwell or any member of the household is experiencing Covid 19 symptoms.**

Supplies for school:

A small bottle of **hand sanitiser**, **soap** for sensitive skin if necessary (with names clearly marked on the label) and a small packet of **tissues**.

Online class forums (Google Classroom and Seesaw):

- Teacher will continue to use these forums as a means of contacting parents.
- Parents' messages sent during teaching time will not be seen by the class teacher so please ensure any urgent messages are relayed through the school office on 37531284.

School uniforms:

We appreciate that some children may have outgrown some items of uniform, and with the return to school being announced at such short notice parents may not have had the opportunity to buy online as yet. If you have any problems, please make the class teacher aware of the situation and assure your children that this will not be an issue in school.

We very much look forward to having the children back on Monday. Please know staff will do everything possible to ensure the children feel comfortable and reassured as they settle back into school life once again.

Kind Regards,

F Hughes

Mrs Feena Hughes
Principal



Foundation -Downstairs

Class	Teacher	Room – Entrance Door Refer to information: Staggered Starting Times	Finishing time -Exit door Collection Point Collected at Exit Doors
Naíscoil	Mrs Sharon McGeown	External classroom door accessed from Outdoor Play Area (as last week).	Staggered times - External classroom door accessed from Outdoor Play Area
Reception/Primary 1	Miss McBride	External classroom door accessed from Outdoor Play Area (as last week).	Reception 12pm -Exit door beside P7 classroom at back of school. (as last week) P1 -2pm Small Gate into Outdoor Play Area

Key Stage 1- Upstairs

Class	Teacher	Room – Entrance Door Refer to information: Staggered Starting Times	Finishing time -Exit door Collection Point Collected at Exit Doors
Rang 1	Bean Uí Thuatháil	External double doors to foyer of Foundation Block (as last week).	2pm - External double doors to foyer of Foundation Block (as last week). Parents should wait in area directly outside door NOT in courtyard at the top of the steps.
Primary 2	Mrs G Loughlin	External double doors to foyer of Foundation Block (as last week).	2pm - Exit door onto courtyard beside P7 classroom at back of school (as last week). Parents SHOULD wait in courtyard.
Primary 2/3	Mrs C Donaghy (Wed-Friday)	External double doors to foyer of Foundation Block (as last week).	2pm - External double doors to foyer of Foundation Block (as last week). Parents should wait in area directly outside door NOT in courtyard at the top of the steps.
Primary 2/3	Mrs M O Malley	External door – double doors into foyer of Foundation Block (as last week)	2pm - Side Exit door from Main Hall – accessed from front staff car park (as last week). Parents should walk around to the door at the side.

Key Stage 2- Upstairs			
Class	Teacher	Room – Entrance Door	Finishing time -Exit door Collection Point Pupils will be escorted to the gate by the class teacher.
Primary 4	Mrs P McEvoy	Main door at front of school beside school office- classroom upstairs in main block	P4 - 2:45pm - Small gate from ramp onto road at front of school building beside main door. Parents should wait on footpath outside school gate.
Primary 6A/7A	Ms J Hughes	Main door at front of school beside school office- classroom upstairs in main block	3pm - Small gate at front of school building beside main door.

Key Stage 2- Downstairs			
Class	Teacher	Room – Entrance Door	Finishing time -Exit door Collection Point Pupils will be escorted to the gate by the class teacher.
Primary 5	Mr C Sloan	Emergency door at back of school – opposite staffroom - (as last Term) .	2:45pm – Small gate at top of steps onto road in front of the main playground
Primary 6	Mr R Rafferty	External door into P6 classroom.	3pm – Small gate at top of steps onto road in front of the main playground
Primary 7B	Mrs N Smith	External door into P7 classroom.	3pm - Small gate from ramp onto road at front of school building beside main door.

EDUCATION RESTART



Everyone has a role to play in keeping our schools safe and helping to stop the spread of COVID-19.

Everyone should continue to:

- ☒ wash hands regularly
- ☒ cover coughs and sneezes
- ☒ practise social distancing
- ☒ follow the latest public health advice

What should I not do?

- ☒ **Don't** send your child to school if they have COVID-19 symptoms
- ☒ **Don't** allow your child to use public transport unless you have no alternative
- ☒ **Don't** gather at the school entrance/gate
- ☒ **Don't** allow your child to share food/drinks with friends

What should I do?

- ☒ **Do** let the school know if your child will be absent due to COVID-19 symptoms
- ☒ **Do** encourage your child to socially distance, if it is possible
- ☒ **Do** encourage good hand hygiene
- ☒ **Do** use alternative transport if you can
- ☒ **Do** walk or cycle if it's safe and appropriate to do so
- ☒ **Do** use park and ride or other car-parking facilities (if available) and walk the remainder of the journey to school
- ☒ **Do** avoid parking close to or at the school gates
- ☒ **Do** encourage the use of face coverings on school transport

Further information, including Frequently Asked Questions for parents and carers, can be found on the Department of Education's website at www.education-ni.gov.uk.



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Education
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